**KINGTON AREA NEIGHBOURHOOD PLANNING GROUP**

**Consisting of the Parish and Town Councils**

**Kington Town Council Kington Rural and Huntington Parish Council**

**Lower Harpton Parish Council**

**Minutes of a Meeting held on 14th February 2017 at The Old Police Station, Kington**

**Present:** M.Fitton (Chair)

R.Bradbury, R.Widdowson (Kington)

**In Attendance**: one member of the public

**Apologies for Absence**: M.Lloyd, J.Jones, E.Banks

**Minutes of a Meeting held on 13th December 2016 Agreed** as Correct

**Matters arising from the Minutes.** None

**Report on Meeting held on 7th February 2017 with Hereford Council Neighbourhood Planning Officer**

MF reported that he and RB together with Claire Rawlings had met with HC Officer to review progress to date and to draft a schedule for necessary work to reach Regulation 16 (referendum).

CR had produced a Draft Plan in which the further work was identified.

CR’s Draft is essentially a report of work in progress and will not be circulated more widely until further sections are complete; members were invited to comment on any sections of the text.

**Timetable of actions required to arrive at Regulation 14** of the NDP Process. ***Copy attached***

MF said that the proposed timetable is designed to fit in with the work-loads of HC NDP officers.

MF proposed that a more complete draft Plan could be ready for all 3 Councils to consider in April.

All 3 Councils need to approve the Draft Plan formally before a public consultation is held on the Draft Plan, after which the Draft will go to Herefordshire Council.

Members discussed the possibility of a joint formal meeting of all 3 Councils in April; it was agreed that MF would contact the Chairs of each Council with the suggestion.

There was discussion of possible venues for a week-long display of the Draft Plan; RW said he would explore whether or not some display could be in the Library throughout the statutory 6 week consultation period; it will be possible to have information on the big screen; well-placed posters necessary throughout the area and hard copies will need to be accessible in all 3 parishes;. MF proposed a special publication informing every household of the consultation with an accompanying questionnaire about the Draft Plan.

**Draft Settlement Boundary for Lower Hergest.**

MF reported that the Plan must contain a map of a settlement boundary for Lower Hergest. A draft map has been produced showing a settlement boundary embracing Arrow View, the proposed development site KR1, the Industrial site and turkey farm with a green space alongside the Arrow; comments on the acceptability of the draft boundary are needed from Kington Rural Council.

**Any Other Business.** None

**Date of next meeting**: to be decided once date for meeting of Councils is known.